

We respect the privacy of our customers, relations and website visitors. Personal data is handled with the greatest possible care and confidentiality. Processing of personal data is done in a manner that is in accordance with the requirements of the General Data Protection Regulation. We would like to inform you clearly and transparently about how we handle your personal data. In this privacy statement we provide answers to the most important questions about the processing of personal data.

What kind of data do we process? We process the surfing behaviour and IP-addresses from visitors of our website. We process personal data from people with whom we have directly or indirectly a customer relationship, who want to enter into or with whom we have had a customer relationship.

#### **What do we process data for?**

- Creating statistics with Google Analytics to improve the quality of our website and service. Google is not permitted to use our data for other Google services.
- Entering into and executing an agreement.
- The settlement of payment transactions.
- Performing targeted marketing activities in order to establish and/or maintain a customer relationship or to expand it.
- Analysis for historical, statistical and scientific purposes.
- Managing a customer relationship.
- Preventing and combating fraud.

#### **How do we handle your data?**

Data is handled with the greatest possible care and confidentiality, and not kept longer than is necessary for the purpose for which they were processed. Our employees have a confidentiality obligation. We also ensure that the personal data are properly secured. When you fill in the contact form on our website, we will ask for your permission to contact you by e-mail or telephone.

#### **What rights do you have?**

If we process your personal data, you are entitled to access, correct or supplement the data, removal of the data and transferability of your personal data. If you do not want to be approached with information about our products, you can notify us in writing or by e-mail.

#### **How can you invoke your rights?**

You can submit the request in writing or by e-mail, at which we can request additional information, for example identification. Our principle is that we process your request within one month of receipt. We do not charge any costs for the provision of information.

If your request has not been processed properly or if your rights have been violated, you can report this to the Dutch Data Protection Authority.

#### **Can we change this document?**

Yes, we reserve the right to change our privacy statement. You can always find the most current version of our privacy statement on our website. This privacy statement was last amended on November 5, 2019.

#### **Contact details:**

Contact can be made with the HR department.

Telephone: +31 (0) 70 - 36 24 780

